



Membership Application  
&  
Provisional Constitution

**Attachment 1  
Parkside Church Lake County  
Membership Questionnaire**

Basic Information

Name	
Email address	
Home phone	
Cell phone	
Work phone	
Date of birth	

Street Address	
City / State / Zip	
Spouse name (if applicable)	

Children who live in your home

Name	Date of birth

How did you learn about Parkside Church Lake County?

- Relative / friend / neighbor / co-worker
- Newspaper / website / social media
- Attended Parkside in Bainbridge
- Close to my home
- Other: \_\_\_\_\_

Why do you wish to become a Parkside Church Lake County member?

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What service or ministry opportunities do you participate in at Parkside Church Lake County?

- Sunday Morning Serve Team (Set-up, Tear-down, Media, Welcoming, Usher, Music)
- Children's Ministry worker
- Community Team (midweek small group)
- Prayer Partner (personal prayer every day for gospel and church growth)
- Student Ministry
- Outside Ministry (beyond Parkside Church Lake County)
- Other: \_\_\_\_\_

What service and/or ministry opportunity will you pursue in the next month (inside or outside church) if you don't have one yet?

\_\_\_\_\_

Describe how and when you came to faith in Christ (John 1:12; Acts 13:37-39). Use back of sheet if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you seen changes in your life/behavior or lifestyle since you professed faith? Describe the changes briefly (more patient, less angry outbursts, generosity increase, church attendance now part of regular routine, desire to read Bible, etc.)?

\_\_\_\_\_  
\_\_\_\_\_

Do you have a plan to grow in our relationship with Christ (prayer, Bible reading, involvement in church)? If yes, what does your plan look like? If no, would you like direction and material to develop a plan?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you currently in regular attendance and/or membership at another church?  Yes  No

If yes, which church? \_\_\_\_\_

Have you notified them that you are leaving, withdrawing your membership?  Yes  No

Please state your reason for changing churches. \_\_\_\_\_

\_\_\_\_\_

Do you have immediate family attending another church while you attend Parkside Church Lake County?  
 Yes  No If yes, what family member(s) and where do they attend?

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If married, is your spouse aware and in agreement with your application for membership?  Yes  No

Have you attended the Parkside Church Lake County membership class?  Yes  No

Have you joined The City, our online social community?  Yes  No

Do you have any questions about Parkside Church Lake County that a pastor could address?  Yes  No

If yes, what are your questions? \_\_\_\_\_

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Have you been baptized since professing faith in Jesus Christ?  Yes  No

When? \_\_\_\_\_ Where? \_\_\_\_\_

If not, why?

Fear of public speaking

Haven't had the opportunity

Baptized as a child When? \_\_\_\_\_ Where? \_\_\_\_\_

Not convinced that it's necessary

Other \_\_\_\_\_

What is your current vocation?

Working Where do you work?

Home Kids in school, where?

Student Where are you studying?

Retired From where?

Unemployed Type of work you do?


Who are four non-Christian people (friend, neighbor, co-worker, family, etc.) you know that you can be actively praying for to come to faith in Christ?

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How can you pray and serve/help them better?

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What things do you find yourself doing in your down time that brings you in contact with non-believers (sports, exercise, eating, hobby, etc.)?

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**Attachment 2  
Parkside Church Lake County  
Membership Agreement**

Please affirm with your initials you have read and are in agreement with the following:

	Parkside Church Lake County Constitution
	Parkside Church Lake County Statement of Faith (Attachment 3)
	Parkside Church Lake County Statement of Final Authority on matters of faith and conduct (Attachment 4)
	Parkside Church Lake County Statement on Marriage, Gender, and Sexuality (Attachment 5)
	Parkside Church Lake County Statement on Life (Attachment 6)
	Parkside Church Lake County Statement Church Discipline (Attachment 7)
	I may be asked to help out in ministry or service opportunity and am willing to help where I am able and needed.
	I agree to submit myself to the leadership and spiritual authority of Parkside Church Lake County in accordance with the Parkside Church Lake County constitution.

Name		Date
Signature		

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Interview notes

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Interviewed by	Date	Recommend

**Version 4/28/2018**  
**Parkside Church Lake County**  
**Provisional Constitution**

Parkside Church Lake County (PCLC) currently operates as a church plant under the sponsorship of Parkside Church in Bainbridge, Ohio. This provisional constitution represents how PCLC currently operates. At such time as PCLC becomes a separate legal entity, this provisional constitution will be proposed as the organization's constitution. Prior to that occurring, the elders will make minor adjustments to account for becoming an independent organization.

<b>Article</b>	<b>Description</b>
	Preamble
I	Name
II	Purpose, Vision, Authority, Incorporation
III	Membership
IV	Doctrine
V	Qualifications
VI	Duties
VII	Nomination, Selection, Termination
VIII	Property and Assets
IX	Meetings, Voting, Quorum, Amendments
X	Raising Funds
XI	Church Unity
XII	Indemnification
XIII	Effectual Power of the Constitution
XIV	Confidentiality of Church Records

**Attachment**

1	Membership questionnaire
2	Membership agreement
3	Statement of Faith
4	Statement on Marriage, Gender, and Sexuality
5	Statement on Life
6	Statement on Church Discipline
7	Membership renewal form

## PARKSIDE CHURCH LAKE COUNTY PROVISIONAL CONSTITUTION

**PREAMBLE:** We, the members of PARKSIDE CHURCH LAKE COUNTY, establish the following provisional constitution to which we voluntarily submit.

### ARTICLE I

**NAME:** The name of the church shall be PARKSIDE CHURCH LAKE COUNTY (hereafter identified PCLC). The word “church” as used in this constitution refers to PCLC, whereas the word “Church” shall refer to the spiritual Body and Bride of Jesus Christ. The board of elders may change the name.

### ARTICLE II

**PURPOSE:** Our mission is to glorify God by helping people become committed followers of Jesus Christ.

**VISION:** Encouraging followers of Jesus Christ to grow in Christ-likeness through discipleship, care, and mission.

**AUTHORITY:** We accept the scriptures as our only authority in matters of faith and practice. The church is governed by the board of elders.

**INCORPORATION:** The church is incorporated as a non-profit organization under the laws of the State of Ohio. PCLC currently operates as a church plant under the auspices of Parkside Church in Bainbridge, Ohio. *[second sentence to be removed when appropriate]*

### ARTICLE III

**MEMBERSHIP:** Any adult (18+ years old) having professed saving faith in the Lord Jesus Christ, and having satisfactorily met the requirements established by the elders may become a member. The commitments of membership are outlined in the Membership agreement (Attachments 1 & 2). In summary, a member agrees to active participation in the events of PCLC, living a lifestyle consistent with discipleship, care, and mission.

**RENEWAL:** In order to maintain an updated roster of active members, a process of renewal will occur approximately every two years. This will include the completion and submission of a form (Attachment 8) indicating intention of continued participation at PCLC. This process is implemented so that the elders can determine the minimum number required for meeting quorum.

**DISCIPLINE:** Scripture identifies discipline as a necessary step in the process to restore one to fellowship who persists in serious misconduct (sexual or otherwise) or one who openly disagrees with basic biblical doctrinal issues causing disruption of the unity of the church. Discipline is also intended to protect the remainder of the church from effects of sin and false

teaching. See Attachment 7.

**TERMINATION:** Termination of the membership with PCLC will occur in one of the following ways:

- 1) Physical death
- 2) Relocation – a departing member in good standing may request a letter of departure from the elders as introduction to another church fellowship. No letter will be given to a member currently going through the discipline process.
- 3) When a member does not complete the renewal process – a letter will be sent to the person indicating they are no longer a member at PCLC.
- 4) When a member chooses to leave during the process of discipline – a letter will be sent to the person indicating they are no longer a member at PCLC.
- 5) Final step of church discipline – the board of elders shall communicate to the church the dismissal of a disciplined member who has not demonstrated repentance.

#### **Article IV**

**DOCTRINE:** We accept the Scriptures as our authority in matters of faith and practice and adopt the Statement of Faith (see Attachment 3).

The statement of faith (Attachment 3) does not exhaust the extent of our beliefs. The Bible itself speaks with final authority concerning truth, morality, and the proper conduct of men and women, and is the sole and final source of all we believe. For the purposes of Parkside Church Lake County's faith, doctrine, practice, policy and discipline, the church elders are the final interpretive authority on the Bible's meaning and application.

#### **Article V**

**Qualifications of senior pastor, pastoral staff, elders, church employees, and key ministry leaders.**

**QUALIFICATIONS (all):**

- 1) A profession and possession of saving faith in the Lord Jesus Christ.
- 2) A member in good standing of PCLC. (non-members may be invited to hold certain positions temporarily, but should be proceeding to become members).
- 3) Teaches no doctrine contrary to the "Statement of Faith" of PCLC.
- 4) Provides systematic spiritual and financial support to PCLC, including their presence at the gatherings of PCLC.
- 5) Known for loving Jesus and loving others according to the standards of scriptures.

**QUALIFICATIONS (senior pastor / elders):**

Meets the qualifications as outlined in scriptures (including, but not limited to I Timothy 3:1-15; 5:19-25; II Timothy 2:24-25; Titus 1:5-9; Acts 6:3-6) and demonstrates soundness of faith and willingness to serve, as observed and affirmed by the members of PCLC.

#### **Article VI**



## **Duties of senior pastor, pastoral staff, elders, and key ministry leaders.**

### **DUTIES (senior pastor):**

- 1) Dedicated to personal prayer, and to study of scriptures.
- 2) Preaches and teaches the principles and commands of scriptures.
- 3) Administers the ordinances according to scripture (communion and baptism).
- 4) Shares in the pastoral care along with the other elders and partners of the pastoral staff.
- 5) Officiates marriage ceremonies at his discretion consistent with the principles of scripture and also the laws of the state of Ohio.
- 6) Officiates at the funerals of PCLC partners, and others at his discretion.
- 7) With the other elders, maintains the church discipline process.
- 8) Participates in the choice and installation of newly designated elders and pastoral staff
- 9) Acts as an ex-officio member of all committees.
- 10) Performs other constitutional, scriptural and general pastoral duties.

With the agreement of the elders, the senior pastor shall be free to accept invitations to preach the word of God to other groups or organizations, provided such engagements do not interfere with the work of PCLC.

### **DUTIES (elders):**

We believe scriptures identify the governance of the church is to be handled by a plurality of elders. The role of elder at PCLC is held by the senior pastor, by designated men who may be employed elsewhere (lay elders) and possibly by other pastoral staff members. The elders will collectively administrate the operation of PCLC including teaching and encouraging spiritual life and welfare of the congregation, making sure that all financial obligations of the church have been met and providing oversight for the ministries of the church.

- 1) Dedicated to personal prayer and to study of scriptures and sustain a caring ministry for the congregation, which involves:
  - a) Serving as partners with the pastors for the church's spiritual growth; and
  - b) Praying for the sick and visiting the congregation.
- 2) To teach and exhort as well as refute those who contradict the truth, which involves:
  - a) Insuring that instructors, community team leaders and youth leaders are properly qualified; and
  - b) Arranging for pulpit ministry during the senior pastor's absence.
- 3) To lead by Christ-like example, which involves:
  - a) Consistently demonstrating spiritual character, attitudes, values and behavior in every area of life; family, church, work, activities:
  - b) Providing and inviting the opportunity for frequent and on-going contact with members; and
  - c) Conducting the affairs of the church in an atmosphere of openness and mutual

sensitivity, focusing as much on nurturing the members as on decision-making

- 4) To oversee the affairs of the church, which involves:
  - a) Being responsible for the employment, terms of employment, and termination of employment of pastoral staff and church employees;
  - b) Installing the duly elected senior pastor and/or associate pastors;
  - c) Approving all subordinate organizations of the church;
  - d) Approving all applicants for church membership;
  - e) Maintaining the legal status of the church;
  - f) Being responsible for securing funds necessary to meet the current expenses of the church and assuring all church expenses are being paid;
  - g) Facilitating the meetings of the church;
  - h) Making nominations for additional elders; and
  - i) Communicating to the congregation on a regular basis concerning the activities and concerns of the elders;
- 5) To perform other constitutional, scriptural, and general duties of oversight.

The elders shall elect a chairman and a secretary from its membership. The chairman shall preside over each meeting of the elders and shall insure the elders serve the congregation in a balanced manner addressing each area of responsibility as outlined in the duties. The term of chairman shall be for one or no more than two consecutive years. Thereafter a break of one year minimum shall occur before assuming chairmanship again.

In recognition that the task of eldership is significant and is accomplished while continuing care of family and work responsibilities, we understand that individual elders may need to take leave of some of the responsibilities of eldership for periods of time. Such sabbatical times will be arranged through mutual consent of the remaining elders. An elder may resign or be moved to an alternative status of his office without prejudice if for good and valid reasons he or the board of elders find he is no longer able to discharge the duties required.

The elders shall be mutually accountable to one other in order to safeguard against the continuation in office of an elder who has rendered himself unqualified for such service.

**DUTIES (pastoral staff):** To perform duties as are outlined by the elders.

**DUTIES (church employees):** To perform duties as outlined in job description for the position.

**DUTIES (key ministry leaders):** To perform duties as appropriate for position and as outlined by the elders.

## Article VII

### **Nomination and selection of senior pastor and elders:**

- 1) Senior pastor – when the senior pastorate becomes vacant it shall be the duty of the board of elders after prayerful consideration:
  - a. To provide for the filling of the pulpit in the interim.
  - b. Organize the search for new candidates to fill the position directly, or through a search committee.
  - c. To nominate a senior pastor who exhibits the requirements set forth in these articles.
  - d. During this process, the board of elders shall communicate to the congregation regularly, and at reasonable intervals.
  - e. Any church member may suggest a candidate for consideration as senior pastor in writing to the secretary of the board of elders.
  - f. Notify members by mail at least 10 days prior to the board of elders meeting when they intend to finalize the nomination of a senior pastor. The notice shall include the name of the individual being considered for nomination.
  - g. Members are encouraged to submit questions, comments or suggestions concerning the individual being considered for nomination in writing at least three business days before that meeting.
  - h. The board of elders shall notify the membership of a meeting when the new senior pastor is to be nominated to the church. Notice of this meeting will be sent to each member at least ten business days in advance of the meeting. Additional comments may be given to the secretary of the board of elders in writing at least three business days prior to this meeting for the election.
  - i. The meeting shall be presided over by the chairman of the board of elders. A secret written vote will be taken. Only one person eligible to become senior pastor will be considered or voted on at a meeting. The election and its returns shall be conducted and announced publicly at the meeting and shall be sent by mail to all church members promptly. A three-fourths majority of all votes cast shall be required for an election.
  - j. If the vote elects the candidate, the search process will end.
  - k. After the senior pastor has been duly elected a written call shall be tendered to him, signed by the board of elders. In this written call the elders shall specify the proposed starting date, and the level of financial remuneration to be made. A copy of this constitution shall accompany the letter of call.
  
- 2) Elder – the board will consist of a minimum of three elders (including elder interns) and maximum to be determined as additional leadership needs arise.
  - a. After prayerful consideration and interview with prospective applicants, the elders will recommend prospective candidates.
  - b. A candidate will participate in a two-year internship, during which time the

candidate and the elders will determine through prayer, Bible study, and ministry to one's calling to the position of elder.

- c. Upon successful completion of the internship, and mutual agreement among the elders and the candidate, the elders will recommend the individual to the members of the church.
- d. The church members will be asked to approve the nominee(s). This approval will require 75% majority affirmative by members attending the meeting or including votes by absentee ballot.
- e. Following the recognition of an elder by vote of the congregation, he shall be publicly installed at a regular worship service by the prayer of the whole church and the laying on of hands by the existing elders.

#### **Termination of a senior pastor, pastoral staff, or elder**

A senior pastor, pastoral staff or elder shall serve until:

- 1) He volunteers to resign - when the senior pastor resigns to accept another call, or for reasons of his own choosing, he shall give the church three months' notice in writing of his intention to do so. When pastoral staff or an elder volunteers to resign, he is asked to provide as much notice as is possible.
- 2) He is removed by death
- 3) He is removed by a 75% majority vote of the board of elders (remaining elders in the case of a senior pastor or elder).

### **ARTICLE VIII**

#### **PROPERTY AND ASSETS:**

- 1) The church may own real, personal or mixed property as allowed by the laws of the State of Ohio, for the necessary functioning of the church. Property may be obtained by gift or purchase. The church has the power to dispose of such property by mortgage, bill of sale, deed or otherwise. All property shall be held in the name of the church.
- 2) In case of division of the church caused by conflict (from which we pray God by His mercy to preserve us), all property and assets of the church shall be held in trust by those who abide by its Constitution for the continued operation and function of the church.
- 3) In case of dissolution of the church organization, the property and all assets shall be sold. From the proceeds, first all current and long-term promise obligations of the church shall be paid. Secondly, all remaining funds shall be directed to such one or more Christian organizations qualified under Section 501(c)(3) of the Internal Revenue Code, for the benefit of the church's supported missionaries and/or such other Christian endeavors as the congregation shall determine. The church shall be considered dissolved if so decided by the board of elders or when less than six members remain.

### ARTICLE IX

**MEETINGS:** Meetings will be called by the board of elders. A notice of a meeting shall be communicated to each active member at least 2 weeks in advance of the meeting. The notice will include the agenda and subject matter to be considered at the meeting. In the event that a condition or situation arises which the board of elders deems an emergency, the advance notice regulation may be waived, but every effort will be made to contact all active members.

**VOTING:** When a vote is required only active members of the church will be allowed to vote. Voting shall be done in person (at a meeting) or by absentee ballot.

**QUORUM:** The presence in person or by absentee ballot of 30% of the active members is required before any vote is taken. For determining quorum, the board of elders will determine the number representing the total active membership at the time of the vote.

**AMENDMENTS:** The Constitution or Articles of Incorporation may be amended at any meeting by a 66% majority of the members voting, provided that both the text of such amendment and the basis for its consideration have been communicated to all members at least thirty days in advance of any meeting at which such a proposal will be considered or voted upon.

### ARTICLE X

**RAISING FUNDS:** It shall not be the policy of this church to promote suppers, parties or to engage in the sale of products and/or services for the purpose of raising funds. Any exception to this general policy must have the prior approval of the board of elders.

### ARTICLE XI

**CHURCH UNITY:** When Parkside Church Lake County members disagree on critical matters, we pray that the love of Christ guard our attitudes toward one another so that we exhibit a genuine concern for the building up of all God's people in an atmosphere of love.

### ARTICLE XII

**INDEMNIFICATION:** Parkside Church Lake County will indemnify and hold harmless any and all officers, directors, elders, ministers, pastors and/or business administrators for any expenses actually and necessarily incurred in connection with any action, suit, or proceeding against said officers, directors, elders, ministers, pastors and/or business administrators. This indemnification shall include costs for attorney fees. This indemnification shall occur as the expenses are incurred and in advance of the final disposition of the action, suit, or proceeding on receipt of the officers', directors', elders', ministers', pastors' or business administrators' promise:

(1) to repay the amount advanced it if proved by clear and convincing evidence in court that the officers', directors', elders', ministers', pastors' or and business administrators' conduct

involved a deliberate intent to injure the church's best interest, (2) to reasonably cooperate with the church in connection with the action, suit, or proceeding.

This indemnification shall be available to any officer, director, elder, minister, pastor, and/or business administrator which is made or thereafter to be made a part to any action, suit, or proceeding because of the person's position within the church. Persons who are officers, directors, elders, ministers, pastors and/or business administrators at the time of being made a party to, or threatened with being made a party to any action, suit, or proceeding, or were officers, directors, elders, ministers, pastors and/or business administrators at the time of the event(s) complained of in any such action, suit or proceeding, shall be allowed indemnification. Indemnification will also be available in criminal actions only if it is found that the officer, director, elder, minister, pastor or business administrator had no reasonable cause to believe that the subject acts were unlawful.

#### **ARTICLE XIII**

**EFFECTUAL POWER OF THE CONSTITUTION:** This Constitution shall remain in force as presently formulated or as duly amended according to Article XIII until this corporation is duly dissolved. This Constitution shall not be suspended or abrogated.

#### **ARTICLE XIV**

**CONFIDENTIALITY OF CHURCH RECORDS:** No member shall have the right to inspect the church records as to; (i) the disciplining of any members, (ii) the hiring or firing of any employee, (iii) the need or problems of any member or employee, (iv) the financial contributions of any member, or (v) any other records which the Board of elders may determine to be kept confidential in the best interests of the church.

**Attachment 3**  
**Parkside Church Lake County**  
**Statement of Faith**

We accept the Scriptures as our only authority in matters of faith and practice and adopt the following statement of faith:

- 1) We believe in one God eternally existing in one essence, yet three co-equal persons, Father, Son, and Holy Spirit; the Trinity.
- 2) We believe the Scriptures, the Old and New Testament, are verbally inspired by God, inerrant and infallible in the original writings.
- 3) We believe Jesus Christ was the incarnate son of God, conceived by the Holy Spirit and born to the virgin Mary.
- 4) We believe the Holy Spirit is the third person of the Trinity, who convicts the world of sin, righteousness and judgment. He indwells every believer.
- 5) We believe mankind was created in the image of God, but sinned, incurring both physical death and spiritual death (separation from God), and that human beings are born with a sinful nature.
- 6) We believe the Lord Jesus Christ died for our sins according to the Scriptures as a representative and substitutionary sacrifice, and that all who believe in Him are justified on the basis of His shed blood.
- 7) We believe all who receive by faith the Lord Jesus Christ are born again by the Holy Spirit and thereby become children of God and heirs of eternal life. A possessor of faith in Jesus Christ can never lose their salvation.
- 8) We believe in the resurrection of the crucified body of our Lord, His ascension into heaven where He currently resides as our High Priest and Advocate for us.
- 9) We believe in the blessed hope; the personal, visible, and imminent return of our Lord and Savior, Jesus Christ.
- 10) We believe in the existence of Satan, who works to keep men and women from believing the good news of Jesus Christ and sins forgiven. We believe that Satan and his angels and all who do not receive Christ as their personal Savior will eternally perish in the lake of fire at the end of the age.
- 11) We believe in the Church, whose mission it is to make disciples of people from all nations.
- 12) We believe the Church consists of all believers in the Lord Jesus Christ. We believe that local gatherings of believers are to be governed by a plurality of elders.
- 13) We believe the only ordinances given to the Church by the Lord, are Baptism and the Lord's Table (Communion).

**Attachment 4**  
**Parkside Church Lake County**  
**Statement on Marriage, Gender, and Sexuality**

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God (Genesis 1: 26-27). Rejection of one's biological sex is rejection of the image of God within that person.

We believe the term marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union as described in scripture (Genesis 2: 18-25). We believe God intends sexual intimacy to occur only between a man and a woman who are married to each other (I Corinthians 6:18; 7:2-5; Hebrews 13:4). We believe God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman. We believe any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God (Matthew 15:18-20; I Corinthians 6:9-10).

We believe in order to preserve the function and integrity of Parkside Church Lake County as a local Body of Christ and to provide a biblical role model to the Parkside Church Lake County members and the community, it is imperative that all persons employed by PCLC in any capacity, or who serve as volunteers, agree to, and abide by this Statement on Marriage, Gender, and Sexuality (Matthew 5:16; Philippians 2:14-16; I Thessalonians 5:22).

We believe God offers redemption and restoration to all who confess and forsake sin, seeking His mercy and forgiveness through Jesus Christ (Acts 3:19-21; Romans 10:9-10; I Corinthians 6:9-11).

We believe every person must be afforded compassion, love, kindness, respect and dignity (Mark 12:28-31; Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and not in accord with Scripture nor the doctrines of PCLC.

**Attachment 5**  
**Parkside Church Lake County**  
**Statement on Life**

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are called to defend, protect, and value all human life (Psalm 139).



**Attachment 6**  
**Parkside Church Lake County**  
**Statement on Church Discipline**

The threefold purpose of church discipline is to glorify God by maintaining purity in the local church (I Corinthians 5:6), to edify believers by deterring sin and promoting purity (I Timothy 5:20), and to promote the spiritual welfare of the offending believer by calling him or her to return to a biblical standard of doctrine and conduct.

The Lord Jesus Christ has entrusted the local church with the authority and responsibility to discipline members who persist in serious misconduct (sexual or otherwise) or who openly disagrees with basic biblical doctrinal issues causing disruption of the unity of the church. The goal of church discipline is the restoration of the offender. This discipline is entrusted with the church elders, and is to follow a biblical pattern as set forth in Matthew 18:15-20; I Corinthians 5:2; II Corinthians 2:7-8; Galatians 6:1; II Thessalonians 3:6; Titus 3:10-11, and II John 7-11. Discipline may involve exclusion from participation in ministry and communion, as well as possible dismissal from the fellowship of the church. The extent and level of discipline will be determined by the church elders as they deem appropriate for the specific circumstance (for example, an individual may remain in certain circumstances a member of the church, but be denied the privilege of serving in a particular ministry. The elders, as required by scripture, may report to the congregation the names of those who have lost membership by reason of church discipline, and the reason for that discipline as described in Matthew 18:15-20.

As caring members, we each have the responsibility to help one another. When a member knows that a brother or sister is persisting in serious misconduct, he/she must try to follow the guidelines in Matthew 18:15-20:

- 1) Identify the issue to them privately
- 2) Identify the issue in the presence of 2 or 3 other believers
- 3) Identify the issue to the church – the elders will communicate to the church
- 4) If repentance does not occur after one of the above steps, the membership will be discontinued and will remain in effect until repentance and behavior has changed. When this occurs, the brother or sister may once again apply for membership.
- 5) If the erring brother or sister listen, repent and change their behavior after any of the steps above, the process ends.
- 6) If the process completes and the erring brother or sister does not repent, there shall be no appeal of the discipline process or dismissal from membership to any court. Even then, the congregation will be encouraged to continue to pray for their repentance and restoration. The discipline process will continue to conclusion even if the erring member leaves the church or otherwise seeks to withdraw from membership.

**Attachment 7**  
**Parkside Church Lake County**  
**Membership Renewal Form**

This form allows us to maintain a roster of current members of Parkside Church Lake County. By submitting this form, you are affirming your intention to continue to be a member.

Original membership date \_\_\_\_\_

Last renewal date \_\_\_\_\_

Current date \_\_\_\_\_

Name \_\_\_\_\_

Submission of this form affirms I have reviewed and continue to agree with the terms of the membership agreement that I signed on the date shown above.

Please note any changes to the existing information on file as noted below:

	Current record	New information (only if applicable)
Name	<i>This data to be automatically populated from existing database</i>	
Home street address		
City, State, Zip		
Home phone		
Cell phone		
Work phone		
Home email		
Work email		
Employer		

Please return this completed form to Parkside Church Lake County:

Mailing Address: Parkside Church Lake County 9853 Johnnycake Ridge Road Suite 100 Mentor, OH 44060	Email Address: <a href="mailto:cnovak@parksidelake.com">cnovak@parksidelake.com</a>
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